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MEETING	EXECUTIVE MEMBER FOR CORPORATE SERVICES AND ADVISORY PANEL
DATE	29 JANUARY 2008
PRESENT	COUNCILLORS HEALEY (present and in the Chair for items 1-6: Minutes 50-56 refer), LOOKER (in the Chair for items 7-9: Minutes 57-59 refer), JAMIESON-BALL (Executive Member), PIERCE and R WATSON

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#### **50. DECLARATIONS OF INTEREST**

Members were invited to declare at this point in the meeting any personal or prejudicial interests they might have in the business on the agenda. None were declared.

#### **51. EXCLUSION OF PRESS AND PUBLIC**

RESOLVED: That the press and public be excluded from the meeting during consideration of the following:

Annex A to Agenda Item 9 (Procurement of a Replacement Financial Management System – Minute 58 refers) on the grounds that it contained information relating to the financial or business affairs of any particular person (including the authority holding that information). This information was classed as exempt under paragraph 3 of Schedule 12A to Section 100A of the Local Government Act 1972 (as revised by The Local Government (Access to Information) (Variation) Order 2006).

#### **52. MINUTES**

RESOLVED: That the minutes of the last meeting, held on 11 December 2007, be approved and signed as a correct record.

#### **53. PUBLIC PARTICIPATION**

It was reported that there had been no registrations to speak under the Council's Public Participation scheme.

#### **54. FUTURE AGENDA FOR CORPORATE SERVICES EMAP**

Members considered a report which provided an early indication of the business to be scheduled for meetings of the Executive Member for Corporate Services and Advisory Panel (EMAP) during the forthcoming year.

Items were listed under the EMAP meetings to be held from January to December 2008. Dates for the meetings from May onwards would not be confirmed until publication of the Corporate Diary for the 2008/09 Municipal Year. However, it was assumed that they would be similar to the dates scheduled for the current year.

Members were invited to suggest any further items they might wish to be brought to future meetings.

#### Advice of the Advisory Panel

That the Executive Member be advised to:

- (i) Note the future content of agendas for Corporate Services EMAP meetings.
- (ii) Request that items on the following subjects be brought to future meetings at an appropriate time:<sup>1</sup>
  - a) The future of the Guildhall
  - b) Funding methods for IT programmes.

#### Decision of the Executive Member

RESOLVED: That the advice of the Advisory Panel be accepted and endorsed.

REASON: In accordance with Members' request for updated information about the workload of future Corporate Services EMAP meetings.

#### Action Required

1. Include these items on the Forward Plan, following SA discussions with appropriate Officers.

### **55. RESOURCES DIRECTORATE REVENUE AND CAPITAL BUDGET ESTIMATES 2008/09**

Members considered a report which presented the 2008/09 budget proposals for the Resources Directorate, including the Directorate Service Plans.

The report included:

- the revenue budget for 2007/08 (Annex 1) to show the existing budgets
- the budget adjusted and rolled forward from 2007/08 into 2008/09
- the provisional allocation of pay and price increases for the portfolio
- officer proposals for budget service pressure costs and savings options for the portfolio area (Annexes 2 and 3)
- fees and charges proposals (Annex 4)
- the existing approved capital programme (Annex 5)
- options for new capital schemes (Annex 6)
- Directorate Service Plans (Annex 7).

Members were asked for their comments or alternative suggestions on the proposals shown in Annexes 2, 3, 4 and 6. They expressed concern at the proposal to delete a post within Internal Audit / Fraud (RESH 2 in Annex 3), particularly in view of its potential effect on the future CPA score in this area.

The Labour Group Members reserved their position on the budget proposals.

#### Advice of the Advisory Panel

That the Executive Member be advised to:

- (i) Note the budget proposals for savings and growth, the areas for consultation in the revenue budget and the capital proposals, as contained in the report and annexes, and refer them to the Executive for consideration, together with Member's comments as indicated above.<sup>1</sup>
- (ii) Note the proposals within the service plans in Annex 7 for monitoring of progress.

#### Decision of the Executive Member

RESOLVED: That the advice of the Advisory Panel be accepted and endorsed.

REASONS: (i) As part of the consultation for the 2008/09 budget setting process.  
(ii) As part of the service planning process across the Council.

#### Action Required

1. Refer budget proposals and Member comments to Executive. SA

## **56. RESOURCES DIRECTORATE PLAN**

Members considered a report which presented an initial draft of the first Directorate Plan for Resources. The final plan would be brought for Member approval in March 2008 following a period of consultation. The Plan was designed to cover a 3 year timescale which was appropriate given the key dates around the Hungate Offices and the [Easy@York](#) programme for which the Directorate was responsible.

Members were invited to provide comments on the draft Directorate Plan. They agreed that:

- Overall, there should be a clearer focus upon 'York specific' issues
- The Foreword should emphasise the corporate projects that Resources was leading on
- The Directorate Priorities needed to maintain the link throughout with the overall strategic plan.

### Advice of the Advisory Panel

That the Executive Member be advised to note the draft Directorate Plan and endorse the incorporation of the suggested enhancements as detailed above.<sup>1</sup>

### Decision of the Executive Member

RESOLVED: That the advice of the Advisory Panel be accepted and endorsed.

REASON: To inform further work by Officers to finalise the Plan for the next meeting.

### Action Required

1. Incorporate suggested changes into Directorate Plan. SA

## **57. PURCHASE OF GREEN IT DESKTOP HARDWARE**

Members considered a report, as requested at their last meeting, which set out the business case and rationale for the proposal to utilise some of the in-year underspend from the ITT service to purchase “green”, environmentally friendly desktop hardware to replace the Council’s oldest computer equipment. The report sought approval to use £95k of the ITT under spend for this purpose, if the proposition was approved.

Members were presented with 3 options:

**Option 1** - Purchase replacement desktop devices through the IT Development Plan bid process for 2009/10.

**Option 2** - Carry forward the 2007/08 under spend into 2008/09 and replace desk top devices as they break or become uneconomic to repair.

**Option 3** - Use 2007/08 under spend to purchase replacement desktop devices in year and start to reduce the Council’s energy consumption and CO2 emissions. This was the recommended option.

### Advice of the Advisory Panel

That the Executive Member be advised to approve Option 3, to use the 2007/08 underspend to purchase replacement desktop devices in-year.<sup>1</sup>

### Decision of the Executive Member

RESOLVED: That the advice of the Advisory Panel be accepted and endorsed.

REASON: In order to use the current year’s underspend to purchase replacement desktop devices in-year, thus reducing future investment requirements, and start to reduce the Council’s energy consumption and CO2 emissions.

### Action Required

1. Implement the purchase of replacement desktop devices. SA

**58. PROCUREMENT OF A REPLACEMENT FINANCIAL MANAGEMENT SYSTEM**

Members considered a report which sought agreement to move forward with contract negotiations with the preferred supplier for a replacement financial management system.

The report had been brought to Members because the Project Board which evaluated the bids had recommended that the contract be awarded to Civica, whose bid had scored highest on quality but marginally lower on price than the second highest scoring bid, submitted by Agresso. The report included a 'Strengths, Weaknesses, Opportunities and Threats' (SWOT) analysis of the two bids. Full details of the evaluation scores were set out in exempt Annex A.

Members were presented with two options:

**Option A** - Award the contract to Civica UK Limited, as recommended by the Project Board;

**Option B** - Award the contract to Agresso Limited.

Advice of the Advisory Panel

That the Executive Member be advised to approve the selection of Civica UK Limited as the Council's preferred supplier for the replacement financial management system.<sup>1</sup>

Decision of the Executive Member

RESOLVED: That the advice of the Advisory Panel be accepted and endorsed.

REASON: In order to ensure full business continuity and to facilitate improvements in the way that the Council works, as set out in the Corporate Priorities.

Action Required

1. Award the contract to Civica, in accordance with procurement process.

SA

Cllr P Healey, Chair

Cllr C Jamieson-Ball, Executive Member

[The meeting started at 6.30 pm and finished at 7.50 pm].